

Pincher Creek and District



FCSS Family and Community
Support Services

Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

FCSS Board Meeting, July 9, 2020 – Council Chambers 6:30 PM Agenda

- 1.) **Call to order: 6:30 PM**
Confirmation of Quorum
- 2.) **Approval of Agenda**
Motion 12 / 245
- 3.) **Approval of Minutes of June 18**
Motion 12 / 246
- 4.) **Delegation: Pincher Creek Family Centre: Jacqui Bruns & Japhia Epp**
- 5.) **Social Needs Assessment discussion with Consultant Tracy Apoll**
- 6.) **New and on-going Business**
 - a.) Food Bank – up-date
 - b.) Outcome Measures & Financial Reporting
 - c.) 2020 Project Fund disbursement **\$32,923.00**
 - d.) 2021 Project funding advertising
 - e.) PC Family Centre - discussion
 - f.) Social Needs Assessment – discussion
 - g.) David vacation
 - h.) Summer meeting schedule
- 7.) **Date for Next Board Meeting – _____, 2020**
- 7.) **Adjournment**

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FCSS Board Meeting, July 9, 2020 – Council Chambers 6:30 PM

Minutes – Signature Copy

- 1.) **Call to order:** Kathy Verhagen called the meeting to order at 6:30 PM

Board members present: Brian McGillivray (alt for Don Anderberg), Bev Everts, Mary Kittlaus, Kathy Verhagen, Roxanne Debroux, Alice Wagenaar.

Absent with regret: Don Anderberg, Stephanie Smith

Staff Present: David Green, Wendy Catonio

Confirmation of Quorum: A quorum was present

- 2.) **Approval of Agenda**

Motion 12 / 245 / McGillivray

That the Agenda be approved as circulated/amended

Carried

- 3.) **Approval of Minutes of June 18**

Motion 12 / 246 / Everts

That the Minutes of the June 18 meeting be approved as circulated/amended

Carried

- 4.) **Delegation: Pincher Creek Family Centre: Jacqui Bruns & Japhia Epp**

Jacqui Bruns, Executive Director & Japhia Epp, Chair of the Board attended to provide an update describing programming changes since the core funding realignment. The Board thanked Jacqui and Japhia for their presentation.

5.) Social Needs Assessment discussion with Consultant Tracy Apoll

Tracy Apoll, Nichols Applied Management, attended via conference call to respond to questions and comments related to the Board's initial discussion about the Social Needs Assessment.

- Project "intent" should be reviewed: The Board had approved the "Terms of Reference" for the study.
- Stats Canada information conflicts with current demographic/economic conditions. It was noted that the Assessment took place using the most recent Stats Canada data.
- The consultant should be able to confirm their data source: To be done. The Board can do that.
- The draft report should be compared to the Crowsnest Pass assessment.
- The Town receives Crime Statistics on a monthly basis from the RCMP
- The trends indicated require more "substance". More detail would be beneficial.
- Figure 4-5 requires clarity: The terms "Poor, Fair, or Good need better definition.
- Is the information relevant to Pincher Creek focused enough. It was noted that the surveys and focus groups were totally "Pincher-Centric"
- Item 4.2 Priority Social Issues – are they ranked the way they are presented? Yes
- Pages 56 and 57 Needs less focus on the economy and more on social need. It was noted that social need is, in many cases, a direct function of the economy.
- It was agreed that David would send out Nichols proposal.
- It was also agreed that David would send out the Napi survey

6.) New and on-going Business

- a.) Food Bank – Alice provided an up-date on the new Food Bank group forming. A new location will be confirmed in the near future

b.) Outcome Measures & Financial Reporting: David reported that Outcome Measures reporting processes are underway.

c.) 2020 Project Fund disbursement **\$32,923.00**

Motion 12 / 247 McGillivray

To support continuance of Family Centre Programming and Operations by agreeing to forward the final 2020 Quarterly Payments (\$8,000.00 per quarter) and to provide the surplus 2020 FCSS Project funds (\$32,923.00).

Carried

d.) 2021 Project funding advertising

Motion 12 / 248 Everts

To proceed with advertising for 2021 Funding Proposals.

Carried

e.) PC Family Centre – discussion: As per Item 4 and 6 c) above

f.) Social Needs Assessment – discussion as per Item 5 above

g.) David vacation: July 22 to August 31

h.) Summer meeting schedule: Given that the receipt deadline for 2021 funding applications is Sept 15, the Board agreed to meet on September 21.

7.) Date for Next Board Meeting – September 21, 2020

8.) Adjournment: There being no further business, Kathy Verhagen declared the meeting adjourned at 9:10

Read and approved this 7th day of OCTOBER 2020


Coordinator


Director